

Dyslexia/504 Data Entry

Dyslexia, Section 504 Department
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Senior Coordinator

Dyslexia/504

- Screen WST1325 will be used for all Dyslexia and 504 data entry. Dyslexia and 504 Coordinators will submit the necessary data for entry each year. The following fields/codes will be used for the identified program:

Program Code

Entry Date

Withdrawal Date

Withdrawal Reason Code

Codes 1, 2 and 4

Dyslexia

https://10.10.200.252:3030 - Generic Programs Entry / Withdrawal -- Current Year - Microsoft Internet Explorer

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STUDENT ID MUST BE GREATER THAN ZERO

Student Identification

Campus: 866 Stu ID: Find SSN: Denied SSN: Previous ID: Search

Name: Last First Middle Gen Record Status:

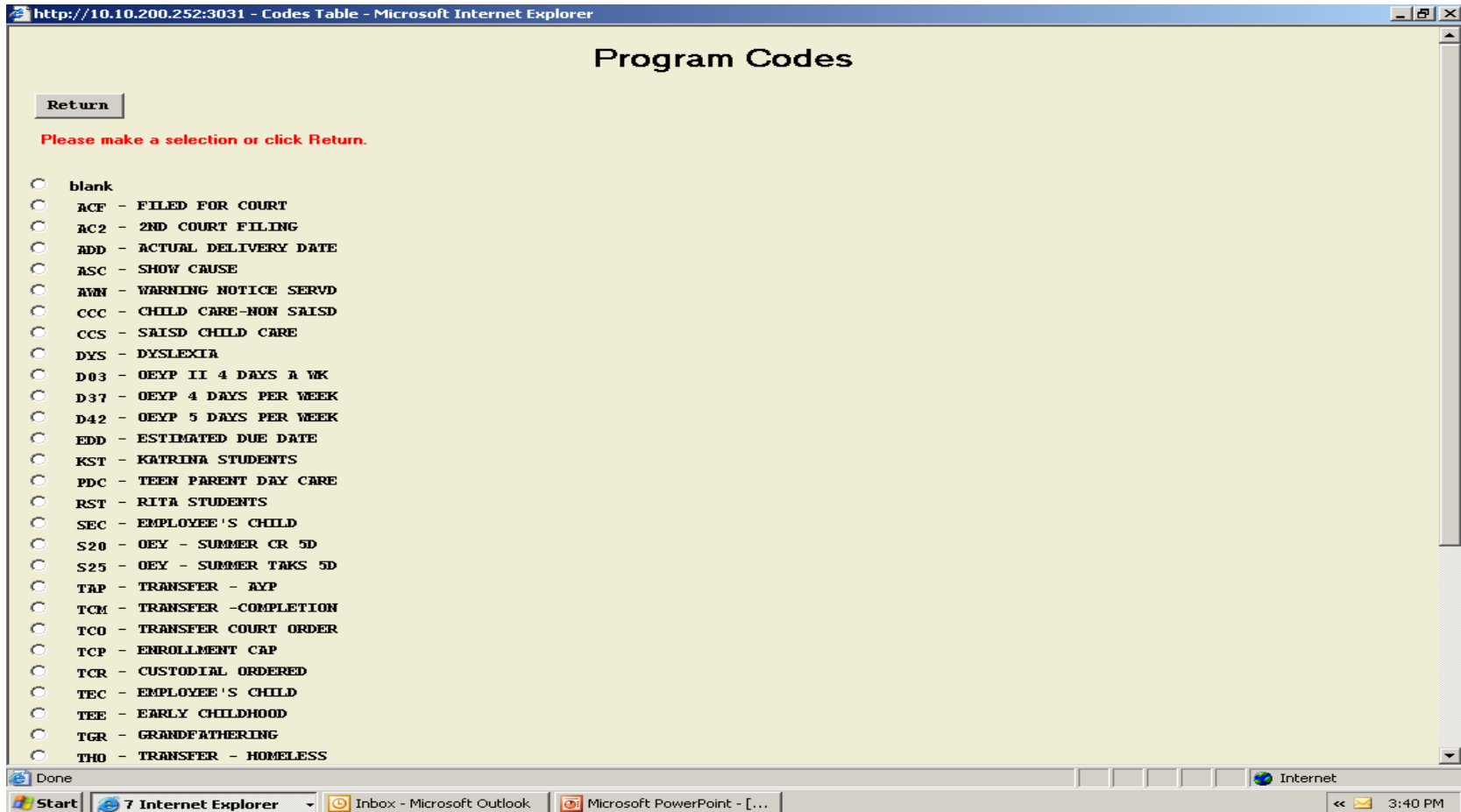
Delete	Campus	Program Code	Program Title	Entry Date			Withdrawal Date			Reason	Grade Level	Codes			
				01	15	2009						1	2	3	4
		DYS													

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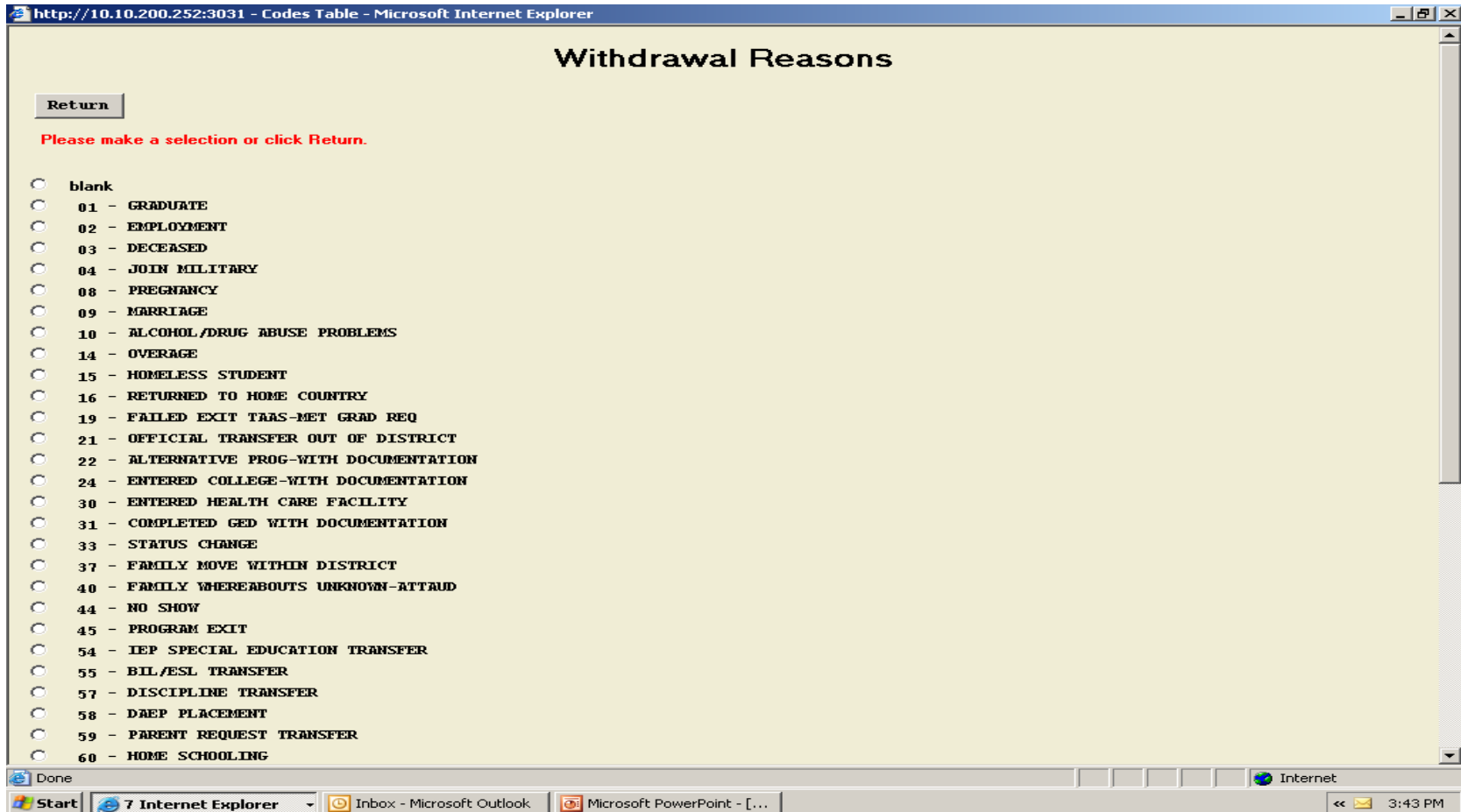
Data fields for Dyslexia

- Program Code: The program code for Dyslexia is DYS
- Entry Date: The date entered as MM DD YYYY
- Withdrawal Date: The withdrawal date is entered as MM DD YYYY
- Reason: The reason for withdrawal for dyslexia is 45
- Code 4: The annual review date will be entered in field Codes 4 as MM YY

NOTE: A help screen is accessible for the Program Code field titled “Program Code”.



NOTE: A help screen is accessible for the Program Code field titled “Withdrawal Reason”.



http://10.10.200.252:3031 - Codes Table - Microsoft Internet Explorer

Withdrawal Reasons

Please make a selection or click Return.

- blank
- 01 - GRADUATE
- 02 - EMPLOYMENT
- 03 - DECEASED
- 04 - JOIN MILITARY
- 08 - PREGNANCY
- 09 - MARRIAGE
- 10 - ALCOHOL/DRUG ABUSE PROBLEMS
- 14 - OVERAGE
- 15 - HOMELESS STUDENT
- 16 - RETURNED TO HOME COUNTRY
- 19 - FAILED EXIT TAAS-MET GRAD REQ
- 21 - OFFICIAL TRANSFER OUT OF DISTRICT
- 22 - ALTERNATIVE PROG-WITH DOCUMENTATION
- 24 - ENTERED COLLEGE-WITH DOCUMENTATION
- 30 - ENTERED HEALTH CARE FACILITY
- 31 - COMPLETED GED WITH DOCUMENTATION
- 33 - STATUS CHANGE
- 37 - FAMILY MOVE WITHIN DISTRICT
- 40 - FAMILY WHEREABOUTS UNKNOWN-ATTAUD
- 44 - NO SHOW
- 45 - PROGRAM EXIT
- 54 - IEP SPECIAL EDUCATION TRANSFER
- 55 - BIL/ESL TRANSFER
- 57 - DISCIPLINE TRANSFER
- 58 - DAEP PLACEMENT
- 59 - PARENT REQUEST TRANSFER
- 60 - HOME SCHOOLING

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Section 504

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Save Insert Date Order On

STUDENT ID MUST BE GREATER THAN ZERO

Student Identification

Campus: 866 Stu ID: Find SSN: Denied SSN: Previous ID: Search

Name: Last First Middle Gen Record Status:

Delete	Campus	Program Code	Program Title	Entry Date			Withdrawal Date			Reason	Grade Level	Codes			
				09	02	2004	08	14	2005			1	2	3	4
		504								99					
		504		08	15	2005						P	NO		1005

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Data fields for Section 504

- Program Code: The program code for Section 504 is 504
- Entry Date: The entry date is entered as MM DD YYYY
- Withdrawal Date: The withdrawal date is entered as MM DD YYYY
- Reason: The reason for withdrawal for Program 504 is 45
- Code 1: code 1 is used to indicate the disability. Enter the following disabilities as listed:
 - ADHD A
 - Dyslexia D
 - Other O
 - Physical P

Data fields for Section 504 continued

- Code 2: Code 2 is used to indicate whether the disability is temporary. Enter the following for temporary 504:
 - Temporary TE
- Code 3: Code 3 is not used.
- Code 4: the annual review date will be entered in field Code 4 as MMYT

Note: Helps screen for Program code and Withdrawal code are available for 505 as illustrated previously for Dyslexia. If you have any questions or concerns, you can contact Leticia Carrasco at 210-354-3983 or lcarrasco@saisd.net