

Citizens Oversight Committee (COC)  
Wednesday, March 2, 2011  
6pm – 8:00pm  
Travis Early College High School

<u>Present</u>	<u>Absent</u>
David M. Adelman	Louis Benavides
Mario Barrera	Herbert Brewer
Armando Cadena	Nettie Patricia Hinton
Josette Gonzalez	Paul Anthony Lombrano
Anthony Herrera	Celina Pena
Linda Jackson	
Steve Lecholop	
José R. Limón	
Lillian M. Jones-McPherson	
Amy Middleton	
Richard Moore	
Rachel Ponce	
Addison Quiroga	
William (Bill) Reynolds	
Elizabeth Riojas	
Cynthia Rodriguez	
Randy Sanchez	
Douglas Sellers	
Nellie Gomez Shannon	

The meeting opened with a recitation of the Pledge of Allegiance.

COC Chair Mario Barrera opened the meeting by discussing the following housekeeping item:

- New member Armando Cadena will replace Martin Marin on the COC. Mr. Marin resigned his position.
- The next COC meeting will occur on Tuesday, March 29 at 6:00 p.m. at a location to be determined at a later date.
- The district is continuing a series of public meetings at high schools throughout the district regarding the bond. The next public meetings will occur at Burbank High School on Thursday, March 3 at 6:00 p.m and Highlands High School on Wednesday, March 23 at 6:00 p.m.

The housekeeping discussion was followed by an extended presentation by Kamal El Habr, Associate Superintendent for Facilities Services, on procurement processes for professional services and contractors.

The presentation consisted of the following:

- The district's procurement process for professional services
- Architect and engineer key responsibilities
- Project delivery methods for contracting construction services
- A description of playground equipment procurement already undertaken by the district

- A description of access control equipment procurement already undertaken by the district
- A description of technology equipment procurement to be undertaken by the district
- A description of security fencing procurement for seven schools already undertaken by the district

COC members asked question throughout the presentation regarding:

- Differences between RFQ and RFP bid procedures
- District consideration of local companies in services procurement
- Historical restoration concerns
- Equity in facilities across the district
- Transition plans for school closures
- Installation and depreciation schedule of hardware procured by the district for access control, playgrounds, and fencing

After the presentation, Kevin Hitchcock and Lane Welter, Muñoz-Jacobs Program Managers, updated their diligence processes as follows:

- 13 elementary schools have been assessed
- The remaining schools will be assessed during spring break
- Thus far, they have not encountered any unplanned surprises

The COC briefly discussed the redesign and development of Alamo Stadium. The committee acknowledged that this process is a concern to many SAISD resident, and, therefore, the district should consider holding a community meeting specifically to address such concerns.

The COC had a brief discussion with staff regarding bond financial information. The committee requested a presentation by the district's Chief Financial Officer in an upcoming meeting.

The COC ended the meeting by further discussing the proposed mission statement. Steve Lecholop will synthesize the input from the meeting and bring a final draft to the next COC meeting for approval.

The meeting was adjourned.