

SAISD Expectations and Job Description For Athletic Trainer

Mission Statement:

The mission of the SAISD Athletic Department, a partner in academics and athletics, is to ensure and enhance the quality of life for the youth of our school district by providing competitive activities. These activities will produce young men and women able to enter the community and become constructive, contributing members of society.

High School Athletic Trainers are required to:

1. Serve as a role model that exemplifies leadership, moral character, commitment, sportsmanship, and dedication by modeling to athletes and coaching staff the same behavior required of them in practice and competition.
2. Act as a resource person and consultant to coaches on conditioning programs, and the fitting of athletic equipment.
3. Implement a program for physical examinations for all prospective athletes before their first year of competition at the middle school level and before their first and third year of competition at the high school level.
4. Administer a program to provide emergency care, treatment, and rehabilitation of injured athletes under direction and supervision of the team physician (this will be worked out by training staff).
5. Establish specific procedures to be carried out by a coach and/or student trainer in the event of an emergency when care of an athlete is needed (as decided by the staff).
6. Adhere to all athletes requesting to see the trainer or physician and refer all athletes with any injury, which indicates a need to see a physician, first to our team physician's group and ensuring that all referrals be assigned by SAISD trainers.
7. Take responsibility for the use of therapeutic modalities, under the physician's and coordinating trainer's direction, in the treatment and rehabilitation of injuries.
8. Communicate with parents, physicians, coordinating trainer, and coaches concerning injured athletes and keep the injured athlete's coach informed of the athlete's playing or practice status.
9. Determine the athlete's return to practice or playing status, following an athletic injury. (Return may also be determined by team physician).
10. Supervise scheduled varsity athletic events involving their teams at central sites and at home sub-varsity athletic events as directed by the Athletic Coordinator, Lead Trainer and Principal.
11. Initiate and process all athletic injury claims and medical statements for payment.
12. Travel with all teams that advance into the playoffs, unless ruled otherwise by the Athletic Coordinator.
13. Procure athletic physicals, parent approvals, insurance information, and doctor referrals for each athlete participating in every sport.
14. Document incidents and maintain records involving athletic injuries, referrals to physicians, and treatments given on a daily basis.
15. Verify medical bills for payment and submit to the Insurance Company.
16. Go to approved in-service programs, clinics, symposiums, and conventions for athletic training continuing education hours required by state law to maintain the athletic training license.
17. Follow district lettering requirements and require signatures from both athletes and parents to document that they have been notified.
18. Schedule weekly visitations to feeder middle schools for evaluation of injuries and recommendations of treatment.
19. Work directly with high school coordinators to complete any tasks deemed necessary to enhance the athletic program at that particular campus.
20. Maintain a high level of cleanliness at all training room facilities used for varsity sporting events at the high school and at all central sites (i.e. dressing rooms- Alamo Stadium).
21. Understand and follow the rules and regulations set forth by all governing agencies including, but not limited to: UIL, TEA, National Federation Governing Associations, Board of Education, and the school administration.
22. Perform other duties related to the athletic program, as stipulated by SAISD.

**I have read the above requirements and I understand that I am expected to fulfill them and I understand
If I do not fulfill them I will be subject to penalty.**

Teacher/Coach Signature

Date