San Antonio Independent School District
Migrant Education Program
406 Barrera San Antonio, Texas 78210
Telephone (210) 228-9871 Fax (210)228-9807

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Migrant Education Program
Tutoring Opportunities for Certified Teachers
(15 to 20 hours a week)

May 4, 2012

The Migrant Education Program (MEP) is currently recruiting SAISD certified teachers to provide instructional strategies to migrant students during the summer. Teachers will work from June 8, 2012 to June 29, 2012 for a total of 16 days with an average of 15-20 hours a week at $25.00 an hour.

The summer MEP will consist of instructional services for migrant students in grades Pre-K-12th. Teachers for grades Pre K – 8th will **provide home-based lessons** for students. Teachers for grades 9th – 12th will provide enrichment courses through the University of Texas, credit accrual program.

Tutoring information and applications can be found online on the district website (www.saisd.net). Application deadline is May 31, 2012.

E-mail applications to the migrant department (vcarreon@saisd.net). Send original application with signature through the pony to the Migrant Education Department, Burnet Center, 406 Barrera St.

For additional information, please contact the Migrant office at (228-9871).

SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
Migrant Education Program

Summer School 2012 TUTORING

MASTERS - Mathematics Achievement of Success

Resources for Migrant Students

Roles and Responsibilities:

The following is a list of responsibilities associated with the MEP Summer School Tutoring Program.

- Serve as a child advocate.
- Provide home-based instruction, center-based instruction and /or credit accrual opportunities as determined by student's IEP and/or graduation plan.
- Contact families to schedule the summer school tutoring lessons with students.
- Conduct tutoring sessions at a student's home, or MEP center (Douglass Elementary)
- Provide students with 4 to 6 hours of tutoring per week – 6 unit lessons
- Maintain and submit weekly log of tutoring sessions for payroll purposes.
- Maintain a log that must include student name, time of tutoring provided, and location.
- Maintain a student profile folder with work samples that will serve as evidence of student's instructional progress throughout the summer school.
- Interpret the results of pre/post and formal assessments testing to students, parents, and submit results to migrant department.
- Maintain a student data analysis for each student.
- Submit weekly lesson plans for tutoring students for MEP audit purposes.
- Provide instructional interventions that address the student's specific instructional needs as reflected in students' grades, TPRI/Tejas *LEE* and/or their TAKS results.
- Interventions should also reinforce classroom instruction as reflected in the current grade level and/or content area of the Curriculum Guide.
- Maintain a mileage log for reimbursement (following district guidelines and rate) for eligible travel.
- Required to attend weekly or monthly meetings and professional development sessions to discuss progress of tutorial sessions.
- Effectiveness of the tutorial sessions will be monitored from information on students' pre/post assessments, progress reports, report card grades, interim assessment results, TPRI/Tejas *LEE* and/or TAKS results which each teacher is responsible for.

SUPERVISORY RESPONSIBILITIES:

- Monitor students' behavior during the delivery of instruction
- Ensure that students follow the SAISD Code of Conduct

- _____

Your Signature **Date**

SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
Migrant Tutoring Program
Summer School Employment Application
June 8 – June 29, 2012

PERSONAL DATA: (*please print*)

Last Name *First Name* *M.I.* *Employee ID #* *e-mail address*

Address *City/State/Zip Code* *Area Code + Telephone Number (HOME and / or CELL)*

Person to contact in the event you cannot be reached.

Name *Telephone Number* *Address* *City/State/Zip Code*

CERTIFICATION INFORMATION:

TEA Certification (please circle all that apply)

Elementary Ed. ECE ELA Reading Math History Science Bilingual ESL Spec. Ed.
Secondary Ed. Mid-Mgmt

Other:

High School Teachers: (please circle) Credit Recovery Certification: YES / NO Subject:

OTHER DATA:

Current Campus Assignment:_____ Current Teaching Assignment_____

Previous SAISD MEP tutoring experience: ___Yes ___ No
No. of consecutive MEP summer school experiences:_____
Total number of years teaching in SAISD_____
Language Skills (languages in which you are proficient):

If hired, I agree to meet the expectation of an MEP tutor as noted above. I further agree to schedule my tutorial sessions and conduct all sessions as scheduled. ***Consideration for employment is contingent upon being certified to teach in SAISD, submitting a complete and accurate application, and sufficient student enrollments.***

Your Signature *Date*

San Antonio Independent School District does not discriminate on the basis of race, color, national origin, sex, or disability, in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; section 504 of the Rehabilitation Act of 1973, as amended.

For more information call Victor Carreon at (210) 228-9871 or e-mail: vcarreon@saisd.net

E-Mail Application- deadline: May 31, 2012 send original document with signature via pony. (Migrant Education Department, Burnet Center Portable #561 406 Barrera St.