

Parent and Family Involvement, School Year Calendar 2012-13

August

- Complete Home Language Survey (at registration)
- Notify parents of Persistently Dangerous Schools and the option to transfer to a safe public school (at last 14 days prior to the beginning of school and at the time of enrollment for new students) (*Consolidated Compliance Report*)
- Notify parents of their Right-to-Know teacher and paraprofessional qualifications (*Consolidated Compliance Report*)
- Disseminate Parent Notices (as applicable); LEA and/or Campus School Improvement, School Choice, Supplemental Education Services, Corrective Action, and Restructuring (prior to the uniform start date) (*Initial Compliance Review Indicator*)
- Consult with parents and families to develop or revise and agree upon the District and Campus Parental Involvement Policies (*Consolidated Compliance Report*)
- Consult with parents and families to develop or revise and agree upon the School-Parent Compact
- Consult with parents and families to review or revise and agree upon the Schoolwide Plan/Campus Improvement Plan and the District Improvement Plan
- Consult with parents and families to develop or revise and agree upon the Lea Improvement Plan (if applicable) not more than 90 days after LEA is identified for improvement
- Consult with parents and families to develop or revise and agree upon the School Improvement Plan (if applicable) not more than 3 months after school is identified for improvement
- Seek feedback from community leaders and parents about the school improvement plan not more than 45 days after the School Improvement Plan is completed or revised
- Schedule fall Title I, Part A Annual Parent Meeting
- Provide professional development to teachers, pupil services personnel, principals, and other staff members, with the assistance of parents, in the value and utility of the contributions of parents (The training could be at a time other than August) (*Consolidated Compliance Report*)
- Texas Parents Day (2nd Sunday of the month)
- Consult with parents and families to establish a Parent Advisory Council (PAC) for the migrant program (If this cannot be done in August do so as soon as practicable) (*Consolidated Compliance Report*)
- Outreach to parents and families of LEP/Immigrant students and inform them how they can be involved in the education of their children and assist their children attain English proficiency (Not later than 30 days after the beginning of the school year or within first two weeks of child being placed in language instruction program when the child was not identified prior to the beginning of the school year) (*Consolidated Compliance Report*)
- The LEA homeless liaison will inform parents/guardians of homeless students the educational opportunities and other services available to the child (Identification of homeless students usually occurs at registration but can occur at any time during the school year as family situations change)
- Provide frequent reports on Student Progress

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September

- NCLB SAS Due (September 1)
- Conduct Parent-Teacher Conferences where school-parent compacts are discussed (required at the elementary level)
- Document the Comprehensive Needs Assessment for NCLB
- Convene and document the Title I, Part A Annual Parent Meetings for each Title I, Part A Campus (*Consolidated Compliance Report*) and explain the Reservation of Funds for parental involvement and the parents role in deciding the use of the funds
- Provide communications about the Title I, Part A program in a format, and the extent practicable, in a language parents understand (This requirement should be observed and practiced throughout the school year) (*Consolidated Compliance Report*)
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Distribute the District and Campus Parental Involvement Policies to parents and families (*Consolidated Compliance Report*)
- Distribute the School-Parent Compacts to parents and families (*Consolidated Compliance Report*)
- Distribute the Schoolwide Plan/Campus Improvement Plan to parents and families
- Consult parents and families, students, and community in the assessment, delivery, and planning of the Safe and Drug-Free Schools and Community program (This will be an ongoing process) (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress

October

- Register for the Title I Statewide Parental Involvement Conference
- If possible, attend the Advancing Improvement in Education Conference, October 16-18, Austin
- If possible, attend the Association for Compensatory Educators of Texas (ACET) Conference, October 22-23, Houston
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress

November

- Register for the Title I Statewide Parental Involvement Conference
- If possible, attend Title I Statewide Parental Involvement Conference, November 29 – December 1, San Antonio
- AEIS Reports released
- National Parent Involvement Day (3rd Thursday of the month)
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress

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December

- NCLB SAS Due for newly opened charter schools (December 1)
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress

January

- If possible, attend the National Title I Conference, January 21-24, Nashville, Tennessee
- Register for the 2013 F.A.C.E.S. Family and Community Engagement Seminar
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress

February

- Register for the 2013 F.A.C.E.S. Family and Community Engagement Seminar
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress

March

- If possible, attend 2013 F.A.C.E.S. Family and Community Engagement Seminar at Lubbock, tentatively March 7-8
- NCLB Annual Report Card (deadline to post, March 1)
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress

April

- Schedule, consult, and conduct with parents and families an annual evaluation of the content and effective of the Parental Involvement Policy (*Consolidated Compliance Report*)
- Schedule and consult with parents and families planning for ESEA/NCLB Programs as addressed and funded in the Consolidated Application (while the Consolidated Application for Federal Funding is being completed) (*Consolidated Compliance Report*) and explain the Reservation of Funds for parental involvement and the parents role in deciding the use of the funds
- Public School Volunteer Week (3rd week of the month)
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress

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May

- If possible, attend the Association for Compensatory Educators of Texas (ACET) Conference, May 9-11, Austin
- Send Parent Notification Letters for Non-Highly Qualified Staff, if applicable (*Consolidated Compliance Report*)
- Provide frequent reports on Student Progress
- Provide to parents information about the level of achievement of the child in each of the required state assessments (If this cannot be completed in May do this as soon as possible) (*Consolidated Compliance Report*)

June

July

- Submit NCLB SAS, if applicable
- Disseminate AYP Review of district and schools to parents, educators, and community (This information will be provided after the AYP release date in July or August or September)
- National Parent Day (4th Sunday of the month)

REVISED June 21, 2012