



Board Meeting H I G H L I G H T S

Board Meeting A held on October 8, 2019 at 406 Barrera St., San Antonio, Tx. 78210
Board Meeting B held on October 14, 2019 at 406 Barrera St., San Antonio, Tx. 78210

Recognitions

- The Board recognized the Financial Services Department for the following national awards that were received during the 2018-2019 School Year:
 - ✓ Certificate of Achievement for Excellence in Financial Reporting presented by the Government Finance Officers Association (GFOA) for the FYE 6-30-18.
 - ✓ Certificate of Excellence in Financial Reporting presented by the Association of School Business Officials (ASBO) for the FYE 6-30-18.
 - ✓ Meritorious Budget Award presented by the Association of School Business Officials (ASBO) for Budget Year 2018-2019.

SAISD Enrollment and Planning Presentation

Trustees received a presentation from Dr. Patricia Baumer, the District's Executive Director for the Office of Access and Enrollment Services, on an overview of SAISD's enrollment for the 2019-2020 school year and a preview of the enrollment plans for the 2020-2021 school year. The presentation included (1) updated report of current membership, (2) a brief review of the conversion rate of registration to enrollment, (3) a brief review of enrollment past Labor Day, and (4) opportunities for improvement regarding the registration process. The membership report reviewed historical trends then focused on current trends regarding registration and membership. The report showed that the District's total student enrollment has appeared to have leveled off this school year compared to years of decline since 1997. The enrollment plan for 2020-2021 includes a transitions plan and school planning meetings.

SAISD Family & Community Engagement Programs, Initiatives Update

The Board received an update on Family and Community Engagement (FACE) programs and initiatives for the 2019-2020 school year. The report was provided by Elsa Valenzuela-Pennell, the Director for Family and Community Engagement, and Tiffany Grant, the District's Chief of Staff. The presentation provided an overview of the Family and Community Engagement team and their functions, family-focused programs that have been implemented to date and an overview of upcoming events and initiatives. The primary purpose of the FACE team is to provide direct support to our families and the community as well as support campuses to create family-friendly environments.

SAISD Transportation Department Bus Fleet Update

Trustees received a presentation on the SAISD Transportation Department school bus fleet from Nathan Graf, Senior Executive Director for Transportation. The presentation covered propane grant awards received by the Transportation Department, an overview of the fleet based on fuel type, an analysis of average age, and the long-term plan to maintain an efficient and effective school bus fleet. The report showed that the Transportation Department has received \$2.3 million in propane school bus grant awards since 2017. Thanks to the grant monies, 30 percent of the District bus fleet are now propane operated buses. Studies show

propane buses are cleaner (emits fewer toxins compared to diesel buses), cost effective (lower fuel and maintenance costs) and quieter (no loud engine sounds inside the bus). In 2019, the District has 150 bus routes that transport 7,800 students. The average age of an SAISD route bus is 7 years.

Support Personnel, Employees of the Year Recognition

The Board recognized the District-level honorees for the Great Employees Modeling our Standards (G.E.M.S.) Employee of the Year awards for the 2018-2019 school year. The winners in the Paraprofessional of the Year category are Josefina Serros (secretary at Highland Hills Elementary School) and Lucia Gutierrez (senior executive secretary at Human Resources Department). The winner of the Classified Employee of the Year category is Norma Lopez (porter at Lamar Elementary School). Created in school year 2015-2016, this program was designed to recognize the talented support personnel, in the classified and paraprofessional categories, in San Antonio ISD who have been nominated by principals and department administrators for exemplary performance and for modeling the District's core values. In addition, they must demonstrate service leadership, significant contributions to the school or department, or other outstanding qualities. Each month, administrators have an opportunity to recognize talented and committed employees who exemplify these standards at their respective campuses and departments. Administrators then have an opportunity to nominate one of the monthly winners for District-level honors. A District-level committee reviewed the nominations and determined the 2018-2019 Employee of the Year honorees. Committee members included Tiffany Grant, (Chief of Staff); Laura Short, (Communications Department); and Sylvia Rendon, (Human Resources Department).

Board of Trustee Committee Reports

Debra Guerrero (Finance & Audit Committee), Ed Garza (Growth and Development Committee) and Art Valdez (Student Advisory Committee) provided a report.

Items Approved

- Monthly Budget Reports and Amendments for October 2019.
- Rental fees for the usage of the Lanier High School football and baseball fields by the Lanier Jr. Voks Youth Organization for football games and practices scheduled for their 2019 season.
- Amendment to the renewal of the Service Delivery Agreement between Communities in Schools of San Antonio (CIS-SA) and SAISD for the 2019-2020 school year.
- Purchasing Cards Draft Audit Report as recommended by the Finance and Audit Committee.
- Fund Balance Commitments for the fiscal year beginning July 1, 2019.
- Lease of computers, laptops, tablets and related services for District-wide use.
- Professional engineering and consulting firms for central plant upgrades including chiller replacements at SAISD schools. The following schools are: Barkley-Ruiz, Collins Garden, Graebner, Hillcrest, and Washington Elementary Schools, Douglass and Twain Dual Language Academies, YWLA Primary at Page, and Poe and Rhodes Middle Schools.

Policy Revisions Approved

- Revisions to Board Policy BBB (LOCAL). BBB (LOCAL) relates to Board member elections.

Contracts Approved

- Memorandum of Understanding (MOU) between Family Service Association of San Antonio, Inc. to provide support to SAISD students and families through a variety of services, programs and partnerships.
- Ratification of the Memorandum of Understanding (MOU) with Leadership SAISD. The Board approved a \$35,000 contribution to Leadership SAISD, an independent nonprofit organization, to assist with administrative and program costs. The program features participants who live, work or partner with SAISD. Leadership SAISD is a free, 9-month educational leadership development program that prepares aspiring and proven leaders to meaningfully impact San Antonio's education landscape.
- Memorandum of Understanding (MOU) with Heart of America (HoA) to construct a Verizon Innovative Learning (VIL) Lab at the Rhodes Middle School library outfitted with the latest in immersive technology.
- General Contractor for Huppertz Elementary School Site Improvements under the City Parks Program. The contract is for the installation of a walking track, fitness stations, and benches to the existing soccer field at Huppertz.
- General Contractor for Field 1 Lighting at Lowell Middle School under the City Parks Program.

Bids, Proposals and Purchases for Goods Approved

- Library books and audio visual materials for District-wide use on an "as needed" basis.
- New and used instructional materials for Technology and Instructional Materials Allotment (TIMA) for District-wide use on an "as needed" basis.
- Online Literacy Program that adapts to students' individual needs by tracking reading growth. This purchase will support students in grades 3 to 5 District-wide.
- Increase the expenditure for the purchase of Fresh Produce on an "as needed" basis in support of District-wide School Cafeterias and the Administrative Dining Room.
- Literacy, Technology & Enrichment Professional Development/Services and Support Materials. This purchase will provide Professional Development training to SAISD staff, related to facilitation, coaching, and professional learning in regard to students, teachers, administrators, and support staff in the area of literacy, technology, and enrichment for District-wide use on an "as needed" basis.
- An integrated online Benefits Administration System. This purchase will provide employee access for benefit enrollment, changes, and status information.
- Five (5) Law Enforcement Vehicles to be used in the performance of duties for the SAISD Police Department.

- Security Uniforms and Equipment for the SAISD Police Department.
- Miscellaneous Printing Services. This purchase will provide the opportunity to select various vendors to assist in large and specialty services.
- Increase the expenditure for the purchase of Armored Car Services to provide for the pick-up/delivery of coins, currency, checks and other miscellaneous securities and interoffice mail distribution to approximately (100) designated campus and department locations District-wide on a daily basis.
- Tires for Fleet Maintenance. This purchase will provide repairs and help maintain school buses and District vehicles on an “as needed” basis.
- Nineteen (19) Propane School Buses, thirteen (13) regular route and six (6) special needs. This purchase will replace aging school buses to transport students to and from school.

Board of Education

**Patti Radle, President; Arthur V. Valdez, Vice President;
Debra A. Guerrero, Secretary; Ed Garza, Member; Steve Lecholop, Member;
Christina Martinez, Member; Alicia M. Perry, Member; Pedro Martinez, Superintendent**

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