



Board Meeting H I G H L I G H T S

Regular Board Meeting held on August 16, 2021 at 514 W. Quincy St., San Antonio, Tx. 78212

Response to Ongoing COVID-19 and Associated Expenditures Update

Trustees received an update on SAISD's Response to the Ongoing COVID-19 Crisis and associated expenditures. A report was presented by Pedro Martinez (Superintendent of Schools), Toni Thompson (Associate Superintendent of Human Resources) and Patti Salzmann (Deputy Superintendent of Academics & School Leadership). The District will focus on three top priorities. They are: ensure safety for all students (safety protocols and mask wearing); stabilize classrooms to offer high quality learning (vaccinations and quarantining); and begin contingency planning (Canvas and student support).

Acceptance of Bexar Appraisal District's Certified Appraisal Roll for Tax Year 2021

The Board approved the request to accept the certified appraisal roll for tax year 2021 for SAISD. Section 26.04 of the Texas Property Tax Code requires that once a local appraisal tax roll is certified by the local County Appraisal District, that the roll must then be submitted to the Board of Trustees for official acceptance. The Chief Appraiser of the Bexar Appraisal District has certified and submitted the appraisal roll as approved by the Appraisal Review Board for calendar year beginning January 1, 2021 and ending December 31, 2021 and had it delivered to Albert Uresti, Tax Assessor-Collector for the San Antonio Independent School District, a statement of the total amount of appraised, assessed, and taxable value of property as of January 1, 2021. Also included was the value for properties under protest at the time of submission for the assessment rolls lying within the San Antonio Independent School District.

Acceptance of the No-New-Revenue Tax Rate and Voter-Approval Tax Rate for Tax Year 2021

Trustees approved the request to accept the no-new-revenue tax rate and voter-approval tax rate for tax year 2021 for SAISD. Albert Uresti, Tax Assessor-Collector for the San Antonio Independent School District, has calculated the no-new-revenue tax rate and the voter-approval tax rate for the District for tax year 2021. Section 26.04 of the Property Tax Code requires that the no-new-revenue tax rate and the voter-approval tax rate be submitted to the Board of Trustees.

Ordinance and Order Adopting Tax Rate for School Year 2021-2022 Approved

The Board approved the request to adopt the tax rate of \$1.49160 per hundred-dollar valuation. The total tax rate consists of a rate of \$1.01035 for maintenance and operations and a rate of \$0.48125 for debt. Each year after a certified appraisal roll has been submitted to a school district and after the new school year's budget is adopted, the Board of Trustees must adopt a tax rate.

SAISD Internal Audit Department's 2021-2022 Audit Plan Approved

Trustees approved the SAISD Internal Audit Department's 2021-2022 Audit Plan. The Audit Plan establishes the framework for the activities and engagements to be performed during the fiscal year. It was developed using the annual risk assessment, available resources and input from District leadership and the Board of Trustees. The Audit Plan is established to determine the priorities of the Internal Audit activity, consistent with the District's goals and the Internal Audit Department's Charter. In accordance with the Institute of Internal Auditors (IIA) International Professional Practices Framework, Standard 2010, the Chief Internal Auditor will review and adjust the plan, as necessary, in response to changes in the District's business, risks, operations, programs, systems and controls. Any significant changes required to be made to the plan will be presented to the Board for approval. In addition, the Board will receive periodic reports on the department's activities and related matters on an ongoing basis.

Confirmation of SAISD Audit Activity's Independence

The Board confirmed the SAISD Audit Activity's Independence. The Institute of Internal Auditors (IIA) Standard 1110, states that the Chief Audit Executive must report to a level within the organization that allows the internal audit activity to fulfill its responsibilities. The Chief Audit Executive must confirm to the Board, at least annually, the organizational independence of the internal audit activity. In addition, Texas Education Code (TEC) 11.17 states that if a school district hires an Internal Auditor, he or she shall report directly to the Board. The IIA defines independence as the freedom from conditions that threatens the ability of the internal audit activity to carry out its responsibilities in an unbiased manner. To achieve the degree of independence necessary to effectively carry out these responsibilities, the Chief Audit Executive should have direct and unrestricted access to Senior Management and the Board. The SAISD Internal Audit Charter and Board Policy CFC (LOCAL) document the Internal Audit department's purpose, authority and responsibilities and clearly defines the reporting structure of the Chief Internal Auditor as reporting functionally to the Board of Trustees and administratively to the Superintendent thereby ensuring the organizational independence of the audit activity.

Periodic Self-Assessment of Internal Audit Department Update

Trustees received a periodic self-assessment of the Internal Audit Department. Standard 1300 of the International Professional Practices Framework requires that a quality assurance and improvement program (QAIP) that covers all aspects of the internal audit activity be developed and maintained by the chief audit executive. The

program design should enable an evaluation of the audit function's conformance with the Standards and an evaluation of whether the internal auditors apply the Code of Ethics. The QAIP also assesses the efficiency and effectiveness of the internal audit activity and identifies opportunities for improvement. It must include both internal and external assessments. Internal assessments consist of ongoing monitoring and periodic self-assessments. Ongoing monitoring is an integral part of the day-to-day supervision, review, and measurement of the internal audit activity. It is incorporated into the routine policies and practices used to manage the function and uses processes, tools, and information necessary to evaluate performance with the Standards and the Code of Ethics. Periodic assessments are conducted to evaluate conformance with the Code of Ethics and the Standards. Ongoing monitoring is done at an engagement level while periodic assessments are an evaluation at the function level. External assessments must be conducted at least once every 5 years by a qualified independent assessor or assessment team. The chief audit executive must communicate the results of the QAIP to senior management and the Board. Disclosure should include the scope and frequency of both internal and external assessments, conclusions of assessors and corrective action plans. The results of external and periodic internal assessments are communicated upon completion of such and the results of ongoing monitoring are communicated at least annually.

Appointment of Members to the Bond 2020 Citizens Advisory Committee Approved

The Board approved individuals to serve on the Bond 2020 Citizens Advisory Committee (CAC), to include 3 serving members and an alternate if desired, and with the changes of moving Sarah Gonzales Busse from Single Member District (SMD) 7 to SMD 1. The Board also approved to extend the deadline to the next Board meeting. On June 21, 2021, the Board discussed and approved the Committee Charter for the Citizens Advisory Committee. Applications were then received by individuals interested in serving on the CAC. A total of up to 24 members will be appointed, with each Board member naming three individuals to serve on the Committee. The Charter states that two of the three individuals appointed by the Board members shall reside within the respective Single-Member District. The third individual appointed by the Board member shall live within SAISD. In addition, three additional at-large representatives will be nominated by the Superintendent from business and community organizations located within SAISD's boundary.

Appointments of Board Committee Chairs and Members to the Audit Subcommittee and the Student Advisory Committee by the Board President Approved

The Board approved the appointments of Board Committee Chairs and Members to the Audit Subcommittee and the Student Advisory Committee. The Board President will appoint the Chair and members of each committee. Ed Garza will serve as chair for the Audit Subcommittee with Alicia Sebastian-Perry and Leticia Ozuna to serve as members. Art Valdez will chair the Student Advisory Committee with Patti Radle and Sarah Sorensen to serve as members. In accordance with Policy BDB (LOCAL), the Board may from time to time establish committees of the Board for the purpose of

bringing policy or other recommendations to the entire Board. The Board President shall appoint the chair and members. For all committees, the Board must approve a charter outlining the purpose, responsibilities, and start and end dates. The Board may also request staff support from the Superintendent. The President may appoint special committees as necessary to fulfill specific assignments.

Two SAISD Board Members Approved to Serve in the 2021 TASB Delegate Assembly as a Delegate and Alternate

Trustees approved the selection of two SAISD Board members who will serve in the Texas Association of School Boards (TASB) Delegate Assembly. The Board is asked to designate both a delegate and an alternate. Alicia Sebastian-Perry was named delegate and Leticia Ozuna was appointed alternate. TASB's Delegate Assembly gives the school board a direct voice in advocating for Texas public schools. This assembly meets once a year, by tradition, on the Saturday of the annual TASA/TASB Convention. The Delegate Assembly shall consist of (1) either the delegate or alternate of TASB Active Members (only one voting representative for each TASB Active Member shall be allowed on the Delegate Assembly floor at any one time except as described in 2 and 3 following), (2) members of the TASB Board of Directors, and (3) the four Legislative Advisory Council members of the TASB Legislative Committee. Each member of the Delegate Assembly is entitled to one vote and represents his or her district's interests on issues before the Delegate Assembly. The designated alternate serves when the designated delegate is not available.

Items Approved

- ❖ Pearson CoursewarePLUS for 500 licenses for semester one of the 2021-2022 school year.
- ❖ Commitment forms and the estimated cost of \$233,604.30 (Local & Federal Funds) for ESC Region 20 services for 2021-2022. The Education Service Center Region 20 provides services and support through Cooperatives such as, Purchasing, Education Resources, Gifted & Talented, Bilingual & ESL, Bus Driver Exams, Living Science Materials and other support services.
- ❖ Classroom Furniture at Bonham Academy.
- ❖ Installation of a Solar Mural at Washington Elementary School.
- ❖ General Contractor for the Installation of Acoustical Panels to all Classrooms at Tafolla Middle School.
- ❖ Installation of Two Portable Classroom Buildings at Young Women's Leadership Academy (YWLA).

Contracts Approved

- ❖ Agreements of Cooperation with the University of Texas at San Antonio (UTSA) and with St. Mary's University (StMU) for Expansion of Dual Credit Faculty with the College and Career Ready School Models Grant.
- ❖ Renewal of the Memorandum of Understanding (MOU) between SAISD and the San Antonio Education Partnership (SAEP) to provide postsecondary advising services to high school students as well as eligibility for the Café College scholarship for seniors.
- ❖ Memorandum of Understanding (MOU) between SAISD and Hausman VAM Enterprises, LLC DBA Las Palapas-Hausman to support the Edison High School P-TECH School of Business program as an industry partner.
- ❖ Memorandum of Understanding (MOU) between SAISD and Ernst & Young U.S. LLP to support the Edison High School P-TECH School of Business program as an industry partner.
- ❖ Memorandum of Understanding (MOU) between SAISD and Frost Bank to support the Edison High School P-TECH School of Business program as an industry partner.
- ❖ Memorandum of Understanding (MOU) between SAISD and South Coastal Area Health Education Center University of Texas Health Science Center to provide Community Health Care Worker (CHW) instruction and certification services to support the development of students' work readiness.
- ❖ Memorandum of Understanding (MOU) between SAISD and The School of Family and Consumer Sciences at Texas State University.
- ❖ Renewal of the Memorandum of Understanding (MOU) between SAISD and Bexar County Juvenile Board for the Bexar County Juvenile Alternative Education Program.
- ❖ Memorandum of Agreement between SAISD and Texas State University which will place current graduate practicum students from the Texas State University School Psychology Program with SAISD Licensed Specialist in School Psychology (LSSP) employees in order to receive job related experience.
- ❖ Memorandum of Agreement between SAISD and Our Lady of the Lake University (OLLU) which will place current graduate practicum students from the OLLU Department of Psychology with SAISD Licensed Specialist in School Psychology (LSSP) employees in order to receive job related experience.
- ❖ Memorandum of Understanding (MOU) between SAISD and San Antonio Sports (SAS) for the purpose of promoting student sports development, physical activity, nutrition education, and character development.

- ❖ Memorandum of Understanding (MOU) between SAISD and Ghisallo Cycling Initiative (GCI) for the purpose of enabling youth to develop into self-sufficient and confident cyclists.
- ❖ Memorandum of Understanding (MOU) between SAISD and Culinary Health Education for Families (CHEF) for the purpose of promoting the teaching of basic nutrition and practical cooking skills throughout San Antonio ISD in Kindergarten through 5th Grade health classrooms.
- ❖ Memorandum of Understanding (MOU) between SAISD and San Antonio Youth Literacy (SAYL) in support of promoting the literacy skills of at-risk youth.
- ❖ Renewal of the Facility Use Agreement between SAISD and the National American Red Cross, a non-profit corporation chartered by the United States Congress.

Bids, Proposals and Purchases for Goods Approved

- ❖ 145-ton air cooled chiller for Forbes Academy.
- ❖ Increase the expenditure for Smart Snacks. This purchase will provide food and snack items to all campus cafeterias District-wide on an “as needed” basis.
- ❖ STAAR Prep Materials for English I, English II, 8th grade Social Studies and US History. This purchase will be used district-wide for intervention and remediation to prepare students for state assessments in the courses.
- ❖ Ratification of the purchase and installation of New Distech Controls at Bonham Academy. The current system does not allow for controlling the environment in each individual classroom, only by zones. This purchase will provide cooling for this campus for the safety of students and staff.
- ❖ HVAC, building maintenance, and facility support repair, installation, operation supplies and equipment. This purchase will provide repairs for District-wide use on an “as needed” basis.
- ❖ Increase the expenditure for Uniforms, Apparel and Accessories for all areas of Fine Arts. This purchase will purchase uniforms and accessories which include band, mariachi, orchestra, choir, spirit and dance for District-wide on an “as needed” basis.
- ❖ Membership Costs and Fees related to International Baccalaureate Program authorization, implementation, evaluation, examination and professional development. This purchase will support students and staff at Briscoe, Burbank HS, Fenwick Academy, Harris MS, Huppertz ES, Jefferson HS, Longfellow MS, Woodlawn Academy and Woodlawn Hills ES on an “as needed” basis.

Tabled Items

- ❖ Approval of the 2021-2022 SAISD Student Code of Conduct
- ❖ Presentation of the 2021-2022 Stakeholder Survey Data
- ❖ SAISD Foundation Update

Board of Education

**Christina Martinez, President; Alicia Sebastian-Perry, Vice President;
Arthur V. Valdez, Secretary; Ed Garza, Member; Patti Radle, Member;
Leticia Ozuna, Member; Sarah Sorensen, Member;
Pedro Martinez, Superintendent**

www.saisd.net