

Student Transition Planning & Evidence

Transition planning begins with finding out the preferences, interests, strengths, and needs of the student. It is addressed each year thereafter to ensure the student's program fits his or her post-secondary goals.

- Place evidence of transition assessment in the assessment part of the audit folder.
- Complete the following Student Information section when the student enters 6th grade ***or is 14 years of age, whichever comes earlier***, or upon entrance into special education, and update it each year thereafter.
- Each year the section for that year must be completed by the student's case manager by September **30th**.
- Initial any changes in the student's information.

Age 14 & in Elementary Grade

☐ Not in SAISD when age 14 & in Elementary Grade (proceed to 7th grade)

Case Mgr:	Campus:
Date of Annual ARD:	Inst Setting:
<input type="checkbox"/> Parent Voc Assess Completed	<input type="checkbox"/> Student Voc Assess Completed
<input type="checkbox"/> Student Attended ARD	<input type="checkbox"/> Student led part of the ARD
Post High School Goals:	
Agency Participation – <i>list agencies student is connected to/actively receiving services from:</i>	

6th Grade Checklist

☐ Not in SAISD in 6th grade (proceed to 7th grade)

Case Mgr:	Campus:
Date of Annual ARD:	Inst Setting:
<input type="checkbox"/> Parent Voc Assess Completed	<input type="checkbox"/> Student Voc Assess Completed
<input type="checkbox"/> Student Attended ARD	<input type="checkbox"/> Student led part of the ARD
Post High School Goals:	
Agency Participation – <i>list agencies student is connected to/actively receiving services from:</i>	
Transition Assessment(s) given:	
Date:	Assessment:
Date:	Assessment:

7th Grade Checklist

☐ Not in SAISD in 7th grade (proceed to 8th grade)

Case Mgr:	Campus:
Date of Annual ARD:	Inst Setting:
<input type="checkbox"/> Parent Voc Assess Completed	<input type="checkbox"/> Student Voc Assess Completed
<input type="checkbox"/> Student Attended ARD	<input type="checkbox"/> Student led part of the ARD
Post High School Goals:	
Career/Tech Electives:	
Agency Participation – <i>list agencies student is connected to/actively receiving services from:</i>	
Transition Assessment(s) given:	
Date:	Assessment:
Date:	Assessment:

8th Grade Checklist

☐ Not in SAISD in 8th grade (proceed to 9th grade)

Case Mgr:	Campus:
Date of Annual ARD:	Inst Setting:
<input type="checkbox"/> Parent Voc Assess Completed	<input type="checkbox"/> Student Voc Assess Completed
<input type="checkbox"/> Student Attended ARD	<input type="checkbox"/> Student led part of the ARD
<input type="checkbox"/> 4-year plan developed and filed in eligibility folder	
Endorsement:	
Post High School Goals:	
Career/Tech Electives:	
Agency Participation – <i>list agencies student is connected to/actively receiving services from:</i>	
Transition Assessment(s) given:	
Date:	Assessment:
Date:	Assessment:

9th Grade Checklist

☐ Not in SAISD in 9th grade (proceed to 10th gr.)

Case Mgr:	Campus:
Date of Annual ARD:	Inst Setting:
<input type="checkbox"/> Parent Voc Assess Completed	<input type="checkbox"/> Student Voc Assess Completed
<input type="checkbox"/> Student Attended ARD	<input type="checkbox"/> Student led part of the ARD
<input type="checkbox"/> 4-year plan updated & filed in eligibility folder	<input type="checkbox"/> Graduation Code:
Endorsement:	
Post High School Goals:	
Career/Tech Electives:	
Agency Participation – <i>list agencies student is connected to/actively receiving services from:</i>	
Transition Assessment(s) given:	
Date:	Assessment:
Date:	Assessment:

10th Grade Checklist

☐ Not in SAISD in 10th grade (proceed to 11th gr.)

Case Mgr:	Campus:
Date of Annual ARD:	Inst Setting:
<input type="checkbox"/> Parent Voc Assess Completed	<input type="checkbox"/> Student Voc Assess Completed
<input type="checkbox"/> Student Attended ARD	<input type="checkbox"/> Student led part of the ARD
<input type="checkbox"/> 4-year plan updated & filed in eligibility folder	<input type="checkbox"/> Graduation Code:
If Student will turn 16 years old on or before Annual ARD:	
<input type="checkbox"/> Notification of Transfer of Rights given to student and parent	
<input type="checkbox"/> Student received copy of Guide to ARD Process and Procedural Safeguards	
Endorsement:	
Post High School Goals:	
Career/Tech Electives:	
Agency Participation – <i>list agencies student is connected to/actively receiving services from:</i>	
Transition Assessment(s) given:	
Date:	Assessment:
Date:	Assessment:

11th Grade Checklist

☐ Not in SAISD in 11th grade (proceed to 12th gr.)

Case Mgr:	Campus:
Date of Annual ARD:	Inst Setting:
<input type="checkbox"/> Parent Voc Assess Completed	<input type="checkbox"/> Student Voc Assess Completed
<input type="checkbox"/> Student Attended ARD	<input type="checkbox"/> Student led part of the ARD
<input type="checkbox"/> 4-year plan updated & filed in eligibility folder	<input type="checkbox"/> Graduation Code:
If Student will turn 16 years old on or before Annual ARD: <input type="checkbox"/> Notification of Transfer of Rights at Age of Majority – Age 17 provided to student and parent <input type="checkbox"/> Student received copy of Guide to ARD Process and Procedural Safeguards	
Endorsement:	
Post High School Goals:	
Career/Tech Electives:	
Agency Participation – <i>list agencies student is connected to/actively receiving services from:</i>	
Transition Assessment(s) given:	
Date:	Assessment:
Date:	Assessment:

12th Grade Checklist

Case Mgr:	Campus:
Date of Annual ARD:	Inst Setting:
<input type="checkbox"/> Parent Voc Assess Completed	<input type="checkbox"/> Student Voc Assess Completed
<input type="checkbox"/> Student Attended ARD	<input type="checkbox"/> Student led part of the ARD
<input type="checkbox"/> 4-year plan updated & filed in eligibility folder	<input type="checkbox"/> Graduation Code:
On or before Student's 18 th birthday: <input type="checkbox"/> Transfer of Rights at Age 18 given to parent and adult student <input type="checkbox"/> Adult student received copy of Guide to ARD Process and Procedural Safeguards	
Colleges/Universities Visited:	
Post High School Goals:	
Career/Tech Electives:	
Agency Participation – <i>list agencies student is connected to/actively receiving services from:</i>	
Transition Assessment(s) given:	
Date:	Assessment:
Date:	Assessment: