

FEB 15 2018

By: 

**Meeting:** San Antonio Independent School District - District Leadership Team  
**Date:** Thursday, January 18, 2018  
**Locations:** Pickett Family Center  
**Chairperson:** Mr. Pedro Martinez, Superintendent of Schools  
**Co-Chairman:** Ms. Kristina Johnson  
**Members Present/Absent:** See information at the end of the minutes

**Call to order:** DLT Meeting was called to order at p.m. 4:45 p.m. by DLT Co-Chairman Ms. Kristina Johnson.

**Welcome:** Ms. Johnson welcomed and wished everyone a Happy New Year. She asked for approval to change the agenda order. By acclamation, the change was approved to start first with the update from the superintendent.

The minutes of the November 16 also were approved by acclamation.

### **Agenda Item #2 Superintendent's Update**

Dr. Pauline Dow presented on behalf of Mr. Pedro Martinez. She gave a recap of Experience SAISD, which took place in December at the UTSA Downtown Campus. The school showcase brought out families and external community and stakeholders to see what SAISD has to offer with the goal of enticing community members to enroll their children in our schools. Dr. Dow said 1,656 individuals attended and of those 766 were adults. That day 504 registration forms were completed. We collected 323 exit surveys and 237 respondents said they live within our boundaries, 78 were from outside of SAISD and eight were from outside of Bexar County.

Dr. Dow asked DLT members to send ideas for making this event even better in subsequent years. Feedback can be provided to Dr. Tricia Baumer in the Office on Enrollment.

Dr. Dow once again thanked the members on behalf of our superintendent and said, "I want to reiterate on his behalf how very much he appreciates your service and the work that you do on behalf of your campus and the constituents that you serve."

### **Agenda Item #1 Introduction of New Members, Ms. Johnson.**

DLT Members who joined for the first time were introduced: Monica Esquivel from Whittier MS; Mr. Andre Richardson from Edison HS; Ms. Noemi Vasquez from Graebner Elementary; Ms. Juanita Rosales from Harris MS; and Ms. Regina Hunter from Sam Houston HS.

### **Agenda Item #3 Attendance and Truancy, Ms. Tiffany Grant, Chief of Staff.**

Ms. Grant's presentation centered on "Attendance Matters" and said she would have a copy emailed to members. She highlighted Academics, Discipline and Attendance and said, "when these are all working well for our students that's a perfect storm for student success." Although Discipline is outside of the chief of staff division, we are collaborating with other departments including the discipline team. Research shows that when kids are in school regularly and there engaged, they perform better.

She said SAISD is following the Dual Capacity Framework established by Dr. Karen Mapp who is a national guru on family engagement. Student and family engagement is one of the five major pillars of the District. One of the Family and Community Engagement (FACE) team goals is to increase student attendance and help to reduce the student drop-out rates. She said their responsibilities include supporting the PFLs on your campuses, your family and attendance efforts:

- Increase the “coalition” of staff who conduct home visits and reach out to families. PFLs now assist with home visits and engage parents as it relates to attendance. We feel that more boots on the ground will help our efforts. In addition to that we will be planning additional events in the coming months that will allow our community members and our central office staff to also assist in door knocking to help with students who have high absenteeism rates.
- This team also assists campus attendance committees and leaver teams.
- Attend and assist family attendance forums and just as an FYI at 3 absences, forums provide a remedy for barriers to attendance.
- Pre-Court Mediations. At 8 absences, counsels with families to help them avoid truancy court filings.
- We’re developing partnerships on attendance and that includes SAHA who is working to incentivize attendance for the children that live in SAHA housing.
- SAKids, though P16, also will be incentivizing kids to attend school by awarding prizes.
- My Brother’s Keeper San Antonio is going to be working with us. City Year has expanded their services to help with home visits. CIS/Presa Community Center/Family Service also are assisting
- Customizing attendance plans based on campus and student needs.

In addition to home visits and mailers, we are tracking and monitoring the impact of our strategic partners have at our schools. If you have a partner on your campus like CIS and City Year we want to make sure that your partnership is working for you.

She noted campus attendance goals information is in the PowerPoint. Members of the FACE team were introduced.

**Agenda Item #4 Announcements/Adjourn Meeting, Kristina Johnson, DLT Co-Chairman**

Ms. Johnson referenced a meeting she had with Superintendent Martinez in November and that he suggested DLT come up with a format to address concerns that are districtwide. Concerns that are brought forth will be researched and responses will be provided in writing.

Mr. Brian Dillard, community member from Dignowity Hill and a graduate from Sam Houston did not have a concern but wanted to note that since social media is heavily used he would like to see more schools use social media to get the word out about what students are doing. He said his has talked to the principal at Sam Houston about utilizing teachers to help in this endeavor.

**Announcements**

**Carmen Vazquez- Gonzalez** said she heard some good news from member Ms. Jennifer Cassanova about her students at Fox Tech HS and wanted to give her an opportunity to share the news. Ms. Cassanova oversees the Law Program and also teaches math.

Three of her students qualified for the UIL regional champs in Student Congress. The student who won as champion is qualifying for the second year and he finished in the top 15 in the State.

She said next week the Mock Trial team, a team of 14, will be competing at the state tournament.

Selene Garza from the FACE team announced that this weekend there would be a parent leadership academy, which is a collaborative with SAISD, San Antonio College and Region 20. The propose is to empower parents and community members to come out and gain some knowledge and walk away with some tools so they can better support their students at their campuses. It’s a 10-course program.

There being no other announcements, the meeting was adjourned at 5:30 p.m.

**Next Meeting Date:** February 15, 2018, 4:45pm at the Pickett Family Center.

**Attendance Report for January 18, 2018**

**Present**

Bustamante, Melissa  
Casanova, Jennifer  
Castilleja, Leonard R.  
Davis, Emma  
Davis, Gloria  
Dillard, Brian  
Dow, Dr. Pauline  
Equia-Garcia, Elizabeth  
Espinoza, Manuel  
Esquivel, Monica  
Farwell, Kelly  
Graham, Theresa  
Johnson, Kristina  
King, Eboney  
McKnight, Dwight  
Orozco, Nicole  
Parker, Samantha  
Richardson, Andre  
Rodriguez, Jessica  
Rosales, Juanita

Shafer, Jennifer  
Smith, Barbara  
Sparks, Brian  
Vasquez, Noemi  
Vázquez-González,  
Carmen  
Villa, Eva  
Weiland, Christine  
White, Monica  
Wyckoff, Erika  
Young, Mary

**Others Present**

Casas, Lizet  
Galvez, Rosamaria  
Garza, Selene  
Grant, Tiffany  
Guardia, John  
Lopez, David  
Prado, Cynthia

Silvas, Rebecca  
Uribe, Sandra

**Excused Absence**

Arredondo, Jenny  
Barnhouse, Lisa  
Cruz, Maria  
Flake, Natalie  
Harris, Eliza  
Martinez, Pedro  
May, Julie  
Thompson, Toni

**Absent**

Castro, Monica  
Cordova, Yesenia  
Garza, Larry  
Garza, Steven  
Hunter, Regina  
Rodriguez, Anastasia