

San Antonio Independent School District
2020 Blue Ribbon Task Force

Task Force Charter
Board-approved on May 11, 2020

1. Charge

The purpose of the 2020 Blue Ribbon Task Force (“BRTF”) is to inform and advise the San Antonio ISD Board of Trustees (“Board”) on matters relating to San Antonio ISD’s (“District”) facility needs and a possible 2020 Bond. The term (“2020 Bond or Bond”) as used in this charter, is for purposes of convenience and efficiency and does not presuppose that the Board will decide to call a bond election. Consequently, The BRTF will function in an advisory capacity to the Board, and to the Superintendent and Senior Staff.

The BRTF does not have decision-making, policy-setting or management authority.

Members of the BRTF, while free to communicate factually about district facility needs and whether to propose a 2020 Bond, should avoid promoting the passage of a 2020 Bond while using District resources.

The BRTF will consider the District’s Visions, Values & Beliefs as well as the Mission Statement: “To transform SAISD into a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.” The BRTF will present recommendations to the Board. The BRTF will:

- Evaluate the findings of the facilities assessments and educational adequacy needs of the District;
- Provide input and feedback on community attitudes and perceptions;
- Develop a long-range plan recommendation;
- Develop a recommendation for the list of priority projects to be included in a 2020 bond referendum;
- Present long-range plan recommendation to the Board; and
- Present list of priority projects to be included in a 2020 bond referendum to the Board.

2. Organization

Membership: The BRTF will consist of a maximum of 24 members. The Board reserves the right to appoint or select applicants to the BRTF.

- 21 SAISD residents – a maximum 3 single member district residents nominated by each Board member and appointed by the Board.
- A maximum of 3 at-large representatives from business and community organizations that are located in SAISD -- nominated by the Superintendent and approved by the Board.

B. Appointment Process

- Board and Superintendent invite individuals to serve.
- Each nominee completes an application providing information about professional background, community involvement, and any current or prior working relationship with the District.
- Information about all nominees will be provided to the Board.
- Initial training session with BRTF will be conducted by staff.

C. Officers of the Committee: To be chosen by the Board prior to the initial meeting of the BRTF.

- Two Co-Chairpersons will convene the BRTF and conduct meetings;
- Vice Chairperson will conduct business in the absence of the Co-Chairpersons; and
- Secretary will ensure that accurate records and reports of committee meetings are kept and provided to the Board in a timely fashion when needed.

D. Terms and Vacancies

- All BRTF members will serve a term determined by the Board.
- Vacancies will be filled by having the respective Trustee of the Board or the Superintendent, as the case may be, nominate an individual to complete the unexpired term.

3. Operation

A. Meetings: All meetings will be open to the public.

- Regular meetings of the BRTF will be scheduled monthly or more frequently as determined by the Board and Superintendent.
- Attendance and quorum requirements may be adopted by the BRTF. If the BRTF chooses to adopt such rules, these must be developed by the BRTF at its first meeting and after the adoption of this Charter and presented to the Board for consideration and approval at the Board's next regular meeting.

B. Agenda: The agenda for meetings will include:

- District Staff presentations to the BRTF and discussion on major facility deficiencies and needs as detailed in a facility condition assessment;
- Campus tours to examine existing conditions;
- Discussion on priorities for campus renovations; and
- Discussion on estimated costs associated with renovations or campus replacement.

C. Committee Reports to the Board.

The BRTF's reports will be presented in written form to the Board's Growth and Development Committee prior to the Board's regular monthly meetings. The BRTF's Co-Chairs and/or other BRTF members may need to attend the Board meetings to elaborate on concerns and/or answer any questions from Board members.

D. Staff Liaison.

A team of District staff, to include Communications, Construction and Development Services, and the Chief of Staff will support the BRTF and coordinate regular meetings to provide information to the BRTF, in order to assist its members in carrying out their charge.

E. Requests for Information.

Questions and requests for information from individual BRTF members will be presented at the BRTF meetings for consideration and approval by the BRTF. Such approved requests shall then be given to the staff liaison to assist the BRTF in obtaining the information requested in a timely manner.

F. Board Responsibilities.

The Board will be exclusively responsible for the following: approving a plan developed by the BRTF; approving the priority list of projects to be included in a 2020 bond referendum; calling for a 2020 bond referendum; and any other activities that the Superintendent or Board has assigned to staff.

4. Community Outreach and Information

So that the community is informed and engaged about the progress of the work of the BRTF, multiple channels will be used for the public to access information including, but not limited to:

- Outreach to neighborhoods, parents, civic and community organizations;
- Messages from the superintendent;
- A Proposed 2020 bond projects tab on the District website;
- Social Media postings using Facebook and Twitter;
- Electronic newsletters and other publications as determined by the District's communication's department;
- Events/Open Houses; and
- News media contacts

5. Term

The Blue Ribbon Task Force will continue in existence until the Board of Trustees decides whether to call an election on a bond measure or at any time at the discretion of the Board of Trustees.