



San Antonio Independent School District

514 W. Quincy • San Antonio, Texas 78212

Telephone (210) 354-9060 • Fax (210) 228-3174

PROCUREMENT SERVICES

SAISD SOLICITATION SCHEDULE

Prepared as of April 19, 2024

SOLICITATION #	TITLE	REQUESTING DEPARTMENT	RELEASE OR POSTING DATE *	CLOSING DATE/TIME	STATUS
RFP 23-030 (AS)	Miscellaneous Consulting Services	District-Wide	June 16, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-028 (AS) (3)	Fundraising Services	District Wide	October 26, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-031 (AS) (2)	Fundraising Products	District Wide	October 26, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-009 (AS) (4)	Disability and Learning Services	District Wide	November 3, 2023	Multiple Award Continuous Solicitation	Open
IFB 24-002 (VS)	Stand Up Reach Fork Truck	Child Nutrition	January 26, 2024	Tue. February 20, 2024 2:00pm	Evaluating
RFP 24-003 (BS)	21st Century Learning Afterschool Centers of Education (ACE)	Extended Learning and Summer School	February 2, 2024	Tue. February 27, 2024 2:00 pm	Pending Board Approval
RFP 24-005 (BS)	SAISD Extended Day Program (SEDP)	Extended Learning and Summer School	February 5, 2024	Tue. March 5, 2024 2:00 pm	Pending Board Approval
RFP 24-004 (BS)	Risk Management/Safety Consultant Services	Risk Management	February 9, 2024	Tue. March 19, 2024 2:30 pm	Pending Approval
RFP 24-006 (LC)	Employee Benefits Consulting Services	Employee Benefits	February 9, 2024	Wed. April 24, 2024 2:00 pm	Open
RFP 24-007 (MP)	Part 2: General Maintenance Services, Parts, Supplies and Equipment	Facilities	February 16, 2024	Multiple Award Continuous Solicitation	Approved
RFP 24-011 (BS)	Property, Inland Marine, and Equipment Breakdown Insurance	Risk Management	February 23, 2024	Tues. March 19, 2024 3:00 pm	Pending Board Approval
RFP 24-009 (LC)	Youth Mental Health Project	Student and Academic Support Services	February 26, 2024	Tues. April 9, 2024 2:00 pm	Evaluating



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IFB 24-010 (VS)	HVAC Filter Media Annual Service	Facilities	March 1, 2024	Wed. March 20, 2024 2:30 pm	Pending Board Approval
RFP 24-014 (MP)	HVAC Control Systems, Boilers, Chillers, & Associated Equipment Repairs, Supplies & Preventative Maintenance Services	Facilities	March 1, 2024	Wed. March 28, 2024 2:00 pm	Pending Approval
IFB 24-015 (LC)	Preventative Maintenance Warehouse Freezer	Child Nutrition	March 1, 2024	Tues. April 2, 2024 2:00 pm	Pending Approval
IFB 24-016 (LC)	Preventative Maintenance Warehouse Equipment	Child Nutrition	March 1, 2024	Tues. April 2, 2024 2:30 pm	Pending Approval
RFP 24-020 (BS)	Uniforms for Classified Personnel	Facilities	March 25, 2024	Tues. April 16, 2024 2:00 pm	Open
RFQ 24-017 (LC)	Consulting Services for Facility Repurposing		April 3, 2024	Tues. May 7, 2024 2:00 pm	Open

***NOTE: PROHIBITED COMMUNICATIONS – “DURING BLACKOUT PERIOD”- BLACKOUT PERIOD BEGINS ON POSTING DATE**

The blackout period is a specified period of time during a competitive sealed procurement process in which any Proposer, bidder, or its agent or representative, is prohibited from communicating with any SAISD Board members, district employees and any contractor involved in any step in the procurement process about the affected procurement. “Involvement” in the procurement process includes but may not be limited to project management, design, development, implementation, procurement management, development of specifications, and evaluation of proposals for a particular

procurement. All solicitations for competitive sealed procurements will identify a designated contact person, as per the General Terms and Conditions listed in the solicitation (provided below). All communications to and from potential Proposers, bidders, vendors and/or their representatives during the

blackout period must be in accordance with this solicitation’s defined method of communication with the designated contact person. The blackout period will begin upon posting of the solicitation and end when the contract is awarded.

In those instances in which a prospective Proposer is also an incumbent contractor, the District and the incumbent contractor may contact each other with respect to the existing contract only. Under no circumstances may the District and the incumbent contractor and/or its representative(s) discuss the blacked-out procurement.

General Terms & Conditions, “Contact with SAISD” – Bidder/Offeror/Proposer/Vendor will direct all questions/concerns about the solicitation, the evaluation, and/or resulting contract to SAISD’s Director of Procurement Services. Bidder/Offeror/Proposer/Vendor or agents will have **no direct contact** with SAISD Board members individually nor any SAISD Evaluation Committee Member, Administrator, Deputy/Associate/Assistant Superintendent, or Superintendent, etc. without coordinating such contact with SAISD’s Director of Procurement Services prior to attempting any such contact. Failure to comply with this requirement, unless otherwise stated may result in disqualification.