



San Antonio Independent School District

514 W. Quincy • San Antonio, Texas 78212

Telephone (210) 354-9060 • Fax (210) 228-3174

PROCUREMENT SERVICES

SAISD SOLICITATION SCHEDULE

Prepared as of April 25, 2025

SOLICITATION #	TITLE	REQUESTING DEPARTMENT	RELEASE OR POSTING DATE *	CLOSING DATE/TIME	STATUS
RFP 23-030 (AS) (8)	Miscellaneous Consulting Services	District-Wide	June 16, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-007(RV) (7)	General Maintenance Services, Parts, Supplies and Equipment	Facilities	February 16, 2024	Multiple Award Continuous Solicitation	Evaluating
RFP 24-021 (8)	Student Activities and Fundraising	Procurement	April 10, 2025	Multiple Award Continuous Solicitation	Open
RFP 24-035 (LC)	Employee Medical Plans - Third Party Administrator Carrier and Network Options	Employee Benefits	November 15, 2024	February 25, 2025 2:00 pm	Pending Board Approval
RFP 24-036 (LC)	Pharmacy Benefit Manager Services and Specialty RX Programs	Employee Benefits	November 15, 2024	February 25, 2025 2:30 pm	Pending Board Approval
RFP 24-037 (LC)	HSA & FSA Plan Administration	Employee Benefits	November 15, 2024	February 25, 2025 3:00 pm	Pending Board Approval
RFP 24-038 (RC)	Athletics Facilities Sports & Marketing	Athletics	November 22, 2024	January 8, 2025 2:00 pm	Board Approved
RFP 25-003 (GL)	Groundskeeping, Equipment, Parts, Supplies & Repairs	Facilities	February 19, 2025	March 20 , 2025	Pending Approval
RFP 25-004 (GL)	Temporary Labor Services	Facilities	February 19, 2025	March 20 , 2025	Pending Board Approval
IFB 25-005 (RV)	Backflow Testing/Inspection and Repairs	Facilities Services	January 31, 2025	February 13, 2025 2:00 pm	Pending Board Approval
RFP 25-008 (GL)	Smart Snack, Assorted Program Food and Beverages	Child Nutrition Services	March 3, 2025	March 24, 2025 2:30 pm	Pending Board Approval



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RFP 25-009 (RC)	District-Wide Surveillance & Access Control Upgrades for the High Schools	Technology	March 21, 2025	April 7, 2025 2:00 pm	Open
RFP 25-010 (RC)	Kitchen Fire Suppression Maintenance	Child Nutrition	March 21, 2025	April 8, 2025 2:00 pm	Evaluating
RFCSP 25-012 (BS)	CAST MED GYMNASIUM – CODE & SAFETY UPGRADES	Construction	April 4, 2025	April 23, 2025 2:00 pm	No bidders
RFP 25-013 (RV)	Miscellaneous Printing Services	Print Services	April 11, 2025	April 29, 2025 2:00 pm	Open
RFP 25-014 (LC)	Electronic Equipment Disposal	Information Technology	April 18, 2025	May 8, 2025 2:00 pm	Open

***NOTE: PROHIBITED COMMUNICATIONS – “DURING BLACKOUT PERIOD”- BLACKOUT PERIOD BEGINS ON POSTING DATE**

The blackout period is a specified period of time during a competitive sealed procurement process in which any Proposer, bidder, or its agent or representative, is prohibited from communicating with any SAISD Board members, district employees and any contractor involved in any step in the procurement process about the affected procurement. “Involvement” in the procurement process includes but may not be limited to project management, design, development, implementation, procurement management, development of specifications, and evaluation of proposals for a particular

procurement. All solicitations for competitive sealed procurements will identify a designated contact person, as per the General Terms and Conditions listed in the solicitation (provided below). All communications to and from potential Proposers, bidders, vendors and/or their representatives during the

blackout period must be in accordance with this solicitation’s defined method of communication with the designated contact person. The blackout period will begin upon posting of the solicitation and end when the contract is awarded.

In those instances in which a prospective Proposer is also an incumbent contractor, the District and the incumbent contractor may contact each other with respect to the existing contract only. Under no circumstances may the District and the incumbent contractor and/or its representative(s) discuss the blacked-out procurement.

General Terms & Conditions, “Contact with SAISD” – Bidder/Offeree/Proposer/Vendor will direct all questions/concerns about the solicitation, the evaluation, and/or resulting contract to SAISD’s Director of Procurement Services. Bidder/Offeree/Proposer/Vendor or agents will have **no direct contact** with SAISD Board members individually nor any SAISD Evaluation Committee Member, Administrator, Deputy/Associate/Assistant Superintendent, or Superintendent, etc. without coordinating such contact with SAISD’s Director of Procurement Services prior to attempting any such contact. Failure to comply with this requirement, unless otherwise stated may result in disqualification.