



# San Antonio Independent School District

514 W. Quincy • San Antonio, Texas 78212

Telephone (210) 354-9060 • Fax (210) 228-3174

## PROCUREMENT SERVICES

### SAISD SOLICITATION SCHEDULE

Prepared as of January 19, 2024

SOLICITATION #	TITLE	REQUESTING DEPARTMENT	RELEASE OR POSTING DATE *	CLOSING DATE/TIME	STATUS
RFCSP 23-026(RC)	Furniture, Fixtures & Equipment, SAISD Bond 2020	Construction	June 21, 2023	Thur. Sept. 7, 2023 2:00 pm	Pending Board Approval
RFP 23-030 (AS)	Miscellaneous Consulting Services	District-Wide	June 16, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-028 (AS) (2)	Fundraising Services	District Wide	October 26, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-031 (AS) (2)	Fundraising Products	District Wide	October 26, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-009 (AS) (3)	Disability and Learning Services	District Wide	November 3, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-040 (LC)	Letter Jackets	Athletics and Fine Arts	Sept. 15, 2023	Thurs, Oct. 12, 2023 2:00 pm	Pending Approval
RFP 23-041 (MP)	Body Repair and Paint	Transportation	October 18, 2023	Tues, Nov. 7, 2023 2:00 pm	Pending Approval
RFCSP 23-042 (LC)	Tafolla Middle School Window Replacements	Construction	October 27, 2023	Mon. Nov. 27, 2023 2:00 pm	Pending Board Approval
RFP 23-046 (LC)	Audio Video Support and Scenic Production (not for Districtwide use)	Communications	December 8, 2023	Fri. January 5, 2024 2:00 pm	Evaluating
RFP 24-001 (BS)	Environmental Consultant Services	Env Health	January 8, 2024	Tue. January 23, 2024 2:00 pm	Open

**\*NOTE: PROHIBITED COMMUNICATIONS – “DURING BLACKOUT PERIOD”- BLACKOUT PERIOD BEGINS ON POSTING DATE**

The blackout period is a specified period of time during a competitive sealed procurement process in which any Proposer, bidder, or its agent or representative, is prohibited from communicating with any SAISD Board members, district employees and any contractor involved in any step in the procurement process about the affected procurement. “Involvement” in the procurement process includes but may not be limited to project management, design, development, implementation, procurement management, development of specifications, and evaluation of proposals for a particular



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procurement. All solicitations for competitive sealed procurements will identify a designated contact person, as per the General Terms and Conditions listed in the solicitation (provided below). All communications to and from potential Proposers, bidders, vendors and/or their representatives during the

blackout period must be in accordance with this solicitation's defined method of communication with the designated contact person. The blackout period will begin upon posting of the solicitation and end when the contract is awarded.

In those instances in which a prospective Proposer is also an incumbent contractor, the District and the incumbent contractor may contact each other with respect to the existing contract only. Under no circumstances may the District and the incumbent contractor and/or its representative(s) discuss the blacked-out procurement.

***General Terms & Conditions, "Contact with SAISD"*** – Bidder/Offeror/Proposer/Vendor will direct **all** questions/concerns about the solicitation, the evaluation, and/or resulting contract to SAISD's Director of Procurement Services. Bidder/Offeror/Proposer/Vendor or agents will have **no direct contact** with SAISD Board members individually nor any SAISD Evaluation Committee Member, Administrator, Deputy/Associate/Assistant Superintendent, or Superintendent, etc. without coordinating such contact with SAISD's Director of Procurement Services prior to attempting any such contact. Failure to comply with this requirement, unless otherwise stated may result in disqualification.