

Schedule of Operational Direct Cost

There are four levels of Operational Charges:

A - Premium 125% of DDC / **B** - District Direct Cost (DDC) 100% / Non-school organizations: **C** - with revenue generating activities 85% of DDC & **D** - with non-revenue generating activities 75% of DDC

Available Facility Accommodations Not all facilities have the same accommodations	Hourly Operational Charges			Hourly Personnel Charges				App Fee	Rental Use Period	
	High	Middle	Primary/ ES & Acad.	Custodial	Security	Admin.	Parking Attendant		Mon.-Fri.	Sat.-Sun.
INTERIOR BUILDNG SPACES (Minimum 2 Hour Use) Each area requested is subject to charges and includes utilities.				\$30		N/A	N/A		6:00 PM to 8:00 PM	8:00 AM to 5:00 PM
Auditorium	A \$125 / B \$100 / C \$85 / D \$75		A \$54 / B \$43 / C \$37 / D \$33							
Gymnasium	A \$90 / B \$72 / C \$62 / D \$54		A \$43 / B \$34 / C \$29 / D \$26							
Cafeteria/ium	A \$40 / B \$32 / C \$28 / D \$24									
Mall	A \$39 / B \$31 / C \$27 / D \$24									
LARGE ATHLETIC VENUES Alamo Stadium, Convocation Center and Sport Complex	N/A					\$55	\$10			
EXTERIOR BUILDING SPACE: FIELD HOUSE May only be leased along with an Athletic Field	\$63 / \$50 / \$43 / \$38									
EXTERIOR SPACES: ATHLETIC FIELDS (The Athletic Field fee will apply for each field used.) Each area requested is subject to charges.				N/A	\$40	N/A	N/A	\$25	6:00 PM to 9:00 PM	8:00 AM to 9:00 PM
Multi-Purpose Field (Practice)	A \$60 / B \$48 / C \$41 / D \$36									
Field w/Track	A \$212 / B \$169 / C \$144 / D \$127									
Field w/o Track	A \$114 / B \$91 / C \$78 / D \$69									
Baseball	A \$138 / B \$110 / C \$94 / D \$83									
Softball	A \$64 / B \$51 / C \$44 / D \$39									
Outdoor Basket ball Court	A \$15 / B \$12 / C \$11 / D \$9									
Tennis Court	A \$32 / B \$25 / C \$22 / D \$19									
EXTERIOR SPACE - PARKING LOTS *Downtown parking lots have separate individual fees, see below. Each lot requested may be subject to separate charges	A \$37 / B \$29 / C \$25 / D \$22									
*Downtown Parking Lots (Hourly) special rates apply to facilities below.										
Advance Learning Academy at Euclid			A \$38 / B \$30 / C \$26 / D \$23							
Bonham Academy - Lot A			A \$38 / B \$30 / C \$26 / D \$23							
Bonham Academy - Lot B			A \$23 / B \$18 / C \$16 / D \$14							
Douglass Elementary - Lot A			A \$29 / B \$23 / C \$20 / D \$18							
Hawthorne Academy - Lot A or B			A \$38 / B \$30 / C \$26 / D \$23							
Fox Tech - Lot A	A \$92 / B \$73 / C \$63 / D \$55									
Fox Tech - Lot B	A \$29 / B \$23 / C \$20 / D \$18									
GW Brackenridge High School - Lot A	A \$38 / B \$30 / C \$26 / D \$23									
GW Brackenridge High School - Lot B	A \$92 / B \$73 / C \$63 / D \$55									
GW Brackenridge High School - Lot C	A \$38 / B \$30 / C \$26 / D \$23									

OTHER LEASING CONSIDERATIONS (MUST READ)

- **SAISD Large Athletic venues** – Alamo Stadium, Convocation Center and the Sports Complex is administered by the Athletics Department see the next page Rental Fees for Large Athletic Venues for pricing.
- **Security Officer** – There is a 2 officer minimum required for competitive events, additional officer(s) required for 301+ attendees, some building uses or event types may require mandatory security. The number of officers required is determined by the nature of the event and the number of attendees anticipated. The SAISD reserves the right to assign additional officers if needed and charges could be applied to the lessee's account. Note - officers are not required to remain posted at the event site. Officers may not always be in sight and are required to monitor the entire facility to assure the security of SAISD property. Officers assigned to an event are not being employed by the event organizers.
- Pricing is subject to change without notice on new lease contracts.
- A convenience fee will be assessed at the time of the request based on the total amount quoted ranging from 6-12%.
- Total charges to be paid upon approval.
- All requested lease dates must be paid in advance no less than 14 days prior to the first event date.
- No payment plans will be allowed for invoices/leases less than \$5,000. If payments are allowed they will be due the 1st of each month with the final payment due 30 days before the last lease date requested. If any payment is not received by the end of the business day (5pm) on the 1st of the month the lessee will be given a 24-hour grace period to make payment. If the grace period has expired and payment has not been received, the lease contract with all remaining requested dates will be cancelled. A new request will have to be submitted to request the date again. There will be no refunds of payments already collected.
- All required documentation: EIN verification, Certificate of Insurance and full payment must be provided before lease request can be authorized. Only dates covered by a valid Certificate of Insurance on file may be submitted and will be considered for approval.
- Renter will receive a full refund if cancellation is at least 72 hours prior to event. If renter cancels within 72 hours, a \$60-140 cancellation fee will be assessed pending if custodial, security or both were part of the lease. If not, a \$40 cancellation fee will be assessed.
- The use of facilities is as is, lessee is responsible for obtaining tables and chairs if none are present. Lessee may reconfigure the existing table and chair layout but must return them to origin layout at the end of the event or face additional charges.

RENTAL FEES for ALAMO STADIUM, CONVOCATION CENTER, AND SPORTS COMPLEX

Overview: Rental fees below are estimated fees to cover general maintenance costs of facilities. Rental fees do not include operating costs see **Operational Charge and Use Fee Rates for Rental of District Facilities**, on previous page which will be charged to the user separately.

SITE	EVENT TYPE	PROFIT GROUPS	NON-PROFIT	OUT OF DISTRICT SCHOOLS
Alamo Stadium	Football	\$4,000 (per game)	\$2,500 (per game)	\$2,000 (per game)
	Track/Field Day	\$1,500 (5-hour period)	\$1,000 (5-hour period)	\$600 (5-hour period)
	Soccer	\$1,500 (4-hour period)	\$1,000 (4-hour period)	\$600 (4-hour period)
	Other	\$4,000 (4-hour period)	\$1,000 (4-hour period)	\$600 (4-hour period)
Alamo Convocation Center	ALL	\$2,000 (4-hour period)	\$1,000 (4-hour period)	\$600 (4-hour period)
Sports Complex	Football	\$1,700 (per game)	\$1,200 (per game)	\$1,000 (per game)
	Baseball @Primary	\$1,200 (5-hour period)	\$900 (5-hour period)	\$600 (5-hour period)
	Baseball @Secondary	\$1,000 (5-hour period)	\$800 (5-hour period)	\$500 (5-hour period)
	Soccer @Primary	\$1,000 (4-hour period)	\$900 (4-hour period)	\$600 (4-hour period)
	Soccer @Secondary	\$900 (4-hour period)	\$800 (4-hour period)	\$500 (4-hour period)
	Softball @Primary	\$1,200 (4-hour period)	\$900 (4-hour period)	\$600 (4-hour period)
	Softball @Secondary	\$1,000 (4-hour period)	\$800 (4-hour period)	\$500 (4-hour period)

Parking Lot Only	A \$400 fee will be charged for use of only the parking lots at a facility. (Use of parking lots in conjunction with uses stated above is included in the regular fee.)
Use Beyond Stated Time Period	Users will be charged \$100 for each additional hour beyond the time period stated above, except there will be no additional charge for extra inning baseball or softball games at the Sports Complex only.
Admission Fees	If user charges admission, the rental fee will be 15% of the gross receipts or the minimum rental rate, whichever is greater.
Video Board	For live showcasing & replay segments of the event, a fee of \$1,100 will be charged. For only scorekeeping display, the fee is \$130, which includes a scorekeeper & an announcer. For 25 second timer, a \$55 fee is added. Video board will also include sponsors and other content selected by SAISD.