



ALAMO COLLEGES



ALAMO COLLEGES
NORTHEAST LAKEVIEW COLLEGE



ALAMO COLLEGES
NORTHWEST VISTA COLLEGE



ALAMO COLLEGES
PALO ALTO COLLEGE



ALAMO COLLEGES
SAN ANTONIO COLLEGE



ALAMO COLLEGES
ST. PHILIP'S COLLEGE

High School Programs Student/Parent Consent Form

Entering program as a: 9th Grader 10th Grader 11th Grader 12th Grader

Banner ID: _____ Birth Date: _____ Entry Term: _____ SSN: _____

If available, indicate your Apply Texas Application ID# if you are entering this program as a first time student: _____

Please select one of the following:

Public School Student Home School Student¹ Charter/Private School Student Alamo Academy Student SAISD Phoenix

High School/Organization Name: _____ High School ID: _____

Name: _____
(Please Print) Last First MI

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Student Personal Email: _____ Parent/Guardian Personal Email: _____

Parent/Student Consent for Release of Information and Participation in the High School Program for the duration of the student's high school career.

I, _____ and _____, understand
(Print: Parent/Legal Guardian's Name) (Print: Student's Name)

The College:

- Will be authorized to retrieve, request, and share the student's high school records (to include a copy of the parent residency cards if necessary), transcripts, test scores and grades to determine eligibility. Information will be shared from high school to college and/or college to high school via email, fax or an electronic file.
- Will comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). All information provided to Alamo Colleges relating to educational records will be confidential and Alamo Colleges will not disclose, communicate or divulge, or permit disclosure, communication or divulgence, to another or use for their own benefit or the benefit of another, any confidential information, unless permitted by FERPA or required by the laws of the State of Texas.
- Will not permit the student to participate in the High School Program if he/she fails to: submit an accurate online application through AlamoENROLL by the announced deadline, submit all other documents pertaining to residency to the appropriate person by the announced deadline(s), verify enrollment into the correct dual credit courses, and/or maintain satisfactory academic progress.
- Will provide a disabled student accommodation of his/her disability to participate in the program and activities of the Alamo Colleges upon request. Accommodations are considered for approval when students are testing and/or taking courses on the college site. Support services may include special testing arrangements, readers, scribes, and note-taking services. However, Alamo College is neither able nor required to provide the level of disability support services offered through the high school. For a student to receive disability support services at the College, the high school student must provide a copy of the student's current IEP plan to the College's Disability Support Services ("DSS") office.
- Will provide final eligibility status to the high school dual credit liaison to complete the student's file.
- Will send all communication to the student's provided @student.alamo.edu email address accessible in ACES.

I understand that:

- **This form is valid for the duration of the student's participation in the High School Program.**
- Submitting this consent form and/or high school course card does not guarantee eligibility or enrollment into the program or selected courses. Eligibility and enrollment into the High School Programs and courses is dependent on a complete application packet submitted by the deadline and qualifying test scores for each course selected, as determined by the servicing college and high school.
- Courses will be more academically challenging than traditional high school courses, will include different requirements for each course, and will result in a separate grade for each course.
- Courses held on the college campus (all instructional methods apply) may contain a mix of both high school and traditional college students. Therefore, the subject matter of the course may be more complex and mature in nature and the expectation is that the student's behavior and performance will be equivalent to that of a college student.
- My child may be enrolled in dual credit courses approved by the high school.
- Grades earned in dual credit are based off the instructor's evaluation of the student's progress, college grade may be different than high school grade, will become part of the student's permanent academic record, and will be reflected on the college transcript.

- A student has a maximum of one (1) year from the end of the semester or term in which the final grade was issued to request a review of the grade or petition for a change of grade.
- Students who fail to verify enrollment in ACES, per each term's Census Date for the College, cannot contest enrollment thereafter. The submission of a high school transcript will not be considered.
- Students must attend their Dual Credit class regularly and turn in all required assignments. Students may be withdrawn for lack of attendance and/or lack of progress. This attendance policy pertains to all students enrolled in any section of a dual credit course on any campus with the exception of homebound students. If for any reason my child is not attending the Dual Credit class at the high school regularly, he/she will be withdrawn from the class (includes students sent to alternative school and homebound students). Students underperforming are encouraged to drop the course before the drop date, after conferring with a counselor.
- My child will not be allowed to continue in the High School Program if he/she earns a grade of D or F in a Dual Credit class as a final grade.
- My child is responsible for knowing and adhering to the drop date deadlines for withdrawal on the Alamo Colleges academic calendar.
- My child must maintain a cumulative college GPA of 2.0 and remain in good standing at the high school to continue in Dual Credit.
- If a student plagiarizes a paper, or colludes or cheats in any dual credit class, the student will be subject to the disciplinary policies and procedures of the college. In some instances, severe cases may result in failure of the course and suspension from the High School Program. Any disciplinary action will become part of the student's education record with the college district.
- Courses are generally transferrable; however, it is not the college's responsibility to ensure that the dual credit course(s) for which the student enrolls are transferable to the college/university the student plans to attend.
- If my child earns thirty or more college credits, he/she may be considered a sophomore at some universities and this could affect scholarships and other financial opportunities. It is my responsibility to check with the receiving institution to determine how dual credit hours are handled.
- The High School Program is now available for students in grades 9-12, as dual credit courses are available at your high school.
- Students who choose to take regular college courses outside the High School Program requirements will be admitted as Early Admit and responsible to meet all admission requirements for the program as well as pay full tuition and fees based off residency status for all courses. Please work with the College's Admission Office for the admission process and deadlines.
- Excluding Early College High School, all students enrolled in High School Programs may not exceed a total of 42 college credits throughout their high school years.
- Students may participate in one or more High School Programs or Early Enrollment program provided that they do not exceed a total of 42 college hours throughout their high school years. Students pursuing this option will require special Academic Advising in order to ensure completion in at least one program.
- For additional information on High School Programs, please visit <http://www.alamo.edu/hsprograms>.

¹Home and Private/Charter School Students:

I understand that:

- All of the statements above and below apply to all Home and Private/Charter school students.
- The course must have an equivalent (articulated) high school course and must be approved by the high school (or parent) and the college.
- All updates will be communicated through the email address provided on the Apply Texas application until a Banner ID is assigned; thereafter, all communication will be sent to the student's provided @student.alamo.edu email address accessible in ACES.
- Parents of students taking Dual Credit courses with College Instructors will be billed \$100 per course, as stated in the 2017-2020 Home School MOU.
- Instructional Materials fees are applicable on selected courses. Please confer with your College High School Programs contact for additional details.

Academy Students:

- All of the above and below statements apply to all Academy students.
- Will follow the curriculum of the Academy Program of Study.

Student's Signature

Date

Parent or Legal Guardian Signature

Date

High School Dual Credit Liaison/Dual Credit Counselor

Date

¹All listed policies are subject to change to accommodate State mandated rules and regulations.

State law gives you the right to request, receive, and correct information about yourself collected on this form. Alamo Colleges do not discriminate on the basis of race, religion, color, national origin, sex, genetic identity, sexual orientation, veteran status, age, or disability with respect to access, employment programs or services.